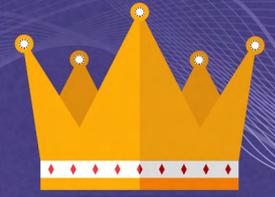# GreyCampus

GLOBALLY ACCREDITED
PRINCE2® TRAINING PROVIDER

LEARN PRINCE2® AND GAIN FIRST CLASS PROJECT MANAGEMENT SKILLS

GreyCampus PRINCE2® course materials and trainers are accredited by Peoplecert. Ensuring that delegates receive a consistently high standard of training. GreyCampus course materials are regularly assessed and maintained in line with stringent standards administered by Peoplecert. GreyCampus trainers are regularly assessed by PeopleCert to ensure that their knowledge of Project Management and PRINCE2® are strong enough to deliver training that helps delegates extract maximum benefit from attending our courses. GreyCampus PRINCE2® courses materials are based on the 2009 edition of, "Managing Successful Projects using PRINCE2®," and include examinations based on this manual.

LEARNING OBJECTIVES

On completion of this training program, participants will be able to facilitate effective control of projects it consists of 4 integrated elements. These integrated elements include 7 best practice project management Principles that guide 7 management Processes, 7 management Themes and Tailoring PRINCE2® to suit different project environments and scenarios.

- ➤ Learn how to manage projects or to work in a project environment using the most internationally recognized project management method.
- ➤ Ensure that team members focus on the viability of the project in relation to its business case objectives - rather than simply seeing the completion of the project as an end in itself.
- ➤ Promote consistency of project work and the ability to reuse project assets while facilitating staff mobility and reducing the impact of personnel changes/handovers.
- ➤ Design plans and reports to meet the needs of each level in the project team and Project Board, improving communication and control.
- ➤ Mitigate perceived problems and issues and focus on the viability of the project throughout.
- ➤ Evaluate the project portfolio to bring clarity and allow improvements in reviewing projects.

WHO SHOULD ATTEND

Project Managers,General Managers,Programme Managers,Team Managers , Project Management Consultants & support staff wanting to learn how to adapt PRINCE2® for more complex project scenarios and enhance their PRINCE2® application skills by gaining a better understanding of the application of PRINCE2®.However there is no restriction as to the sector in which the individual is working or has worked in.

WHY IMPLEMENT PRINCE2 IN YOUR ORGANISATION?

PRINCE2® Is The International Standard Method for Project Management. It is recognised as a world-class international product, and is the standard method for project management, not least because it embodies many years of best practice in project management and provides a flexible and adaptable approach to suit all projects. It is a project management method designed to provide a framework covering the wide variety of disciplines and activities required within a project. PRINCE2®'s formal recognition of responsibilities within a project, together with its focus on what a project is to deliver (the why, when and for whom) provides your organisation's projects with:

- A common, consistent approach

- A controlled and organised start, middle and end

- Regular reviews of progress against plan and against the Business case flexible decision points

- Assurance that the project continues to have a business justification

- Flexible decision points

- Management control of any deviations from the plan

- The involvement of management and stakeholders at the right time and place during the project

- Good communication channels between the project, project management, and the rest of the organisation

- A means of capturing and sharing lessons learned

- A route to increasing the project management skills and competences of the organisation's staff at all levels.

DAY 1

1. PRINCE2 INTRODUCTION

Current challenges for organisations today

Definition of project

Introduction to PRINCE2®

Need of project management methodology

Structure of PRINCE2®

Six aspects of project

Benefits of PRINCE2®

2. PRINCE2 PRINCIPLES

Understand seven principles of PRINCE2 methodology

• Continued Business Justification

• Manage by Stages

• Learn from Experience

• Manage by Exception

• Defined Roles and Responsibilities

• Focus on Products

• Tailor to Suit the Business Environment

3. PRINCE2 THEMES

What are the Themes?

The PRINCE2 Themes

Applying the Themes

Format of the Themes

4. BUSINESS CASE

Purpose

Business case defined

• What is a business case?

• Outputs, outcomes and benefits

• Types of business case

The PRINCE2 approach to the business case

• Developing the business case

• Verifying and maintaining the business case

• Confirming the benefits

• The contents of a business case

5. ORGANISATION

Purpose

Organisation defined

• Project

• Programme

• Corporate organization

• Roles and jobs

• Three project interests

The PRINCE2 approach to organization

• Levels of organization

• The project management team

• Working with the project team

• Working with the corporate organization

• Working with stakeholders

Responsibilities

DAY 2

6. QUALITY

Purpose

Quality defined

• Quality

• Quality Management and quality management systems

• Quality planning

DAY 2

• Quality control

• Quality assurance

The PRINCE2 approach to quality

Quality planning

• The customer's quality expectations

• Acceptance criteria

• The project product description

• The quality management strategy

• Project descriptions

• The quality register

Quality Control

• Quality methods

• Quality records

• Approval records

• Acceptance records

• Responsibilities

7. PLANS

Purpose

Plans defined

• What is a plan?

• What is planning?

• Levels of plan

• The project plan

• Stage plans

• Team plans

• Exception plans

The PRINCE2 approach to plans

• Philosophy

• Prerequisites for planning-design the plan

• Define and analyse the products

• Identify activities and dependencies

• Prepare estimates

- Analyse the risks
- Document the plan

Product-based planning technique example Responsibilities

8. RISK

Purpose

Risk defined

- What is a risk?
- What is at risk?
- What is risk management

The PRINCE2 approach to risk

- Management of risk principles
- Risk management in projects
- Risk management strategy
- Management of risk principles
- Risk management procedure
  - Identify
  - Assess
  - Plan
  - Implement
  - Communicate

Responsibilities

9. CHANGE

Purpose

Change defined

- Issue and change control
- Configuration management
- Issues
- Types of issues

The PRINCE2 approach to Change

- Establish controls
  - Configuration management strategy
  - Configuration item records
  - Product status accounts
  - Daily log
  - Issue register
  - Issue reports
- Configuration management procedure
- Issue and change control procedure
  - Capture
  - Examine
  - Propose
  - Propose
  - Implement

Responsibilities

10. PROGRESS

Purpose

Change defined

- What is progress?
- What are progress controls?
- Exceptions and tolerances

The PRINCE2 approach to progress

- Delegating authority
  - The four levels of management
  - Project board controls
  - Project manager controls
- Use of management stages for controls
  - Number of stages
  - Length of stages
  - Technicalstages
- Event-driven and time-driven controls
  - Baselines for progress controls
  - Reviewing progress
  - Capturing and reporting lessons
  - Reorting progress
  - Raising exceptions

Responsibilities

11. INTRODUCTION TO PRINCE2 PROCESSES

The PRINCE2 Process

The PRINCE2 Journey

The PRINCE2 Process Model

Structure of the process chapters

Management Products

Key to Process Diagrams

12 TO 18. PROCESSES

Starting up a project

- Purpose and objectives
- Activities

Directing a project

- Purpose and objectivies
- Activities

Initiating a project

- Purpose and objectives
- Activities

Controlling a stage

- Purpose and objectivies
- Activities

Managing Product delivery

- Purpose and objectives
- Activities

Managing a stage boundary

• Purpose and objectivies

• Activities

Close a project

• Purpose and objectivies

• Activities

19. TAILORING PRINCE2 TO PROJECT ENVIRONMENT

Understand the need for tailoring and general approach to tailoring

Tailoring and embedding

Approach to tailoring

DAY 3

PRINCE 2 FOUNDATION EXAM

20. RECAP

Recap of the syllabus

Solving practitioner exam paper 1

DAY 4

21. RECAP

Solving practitioner exam paper 2
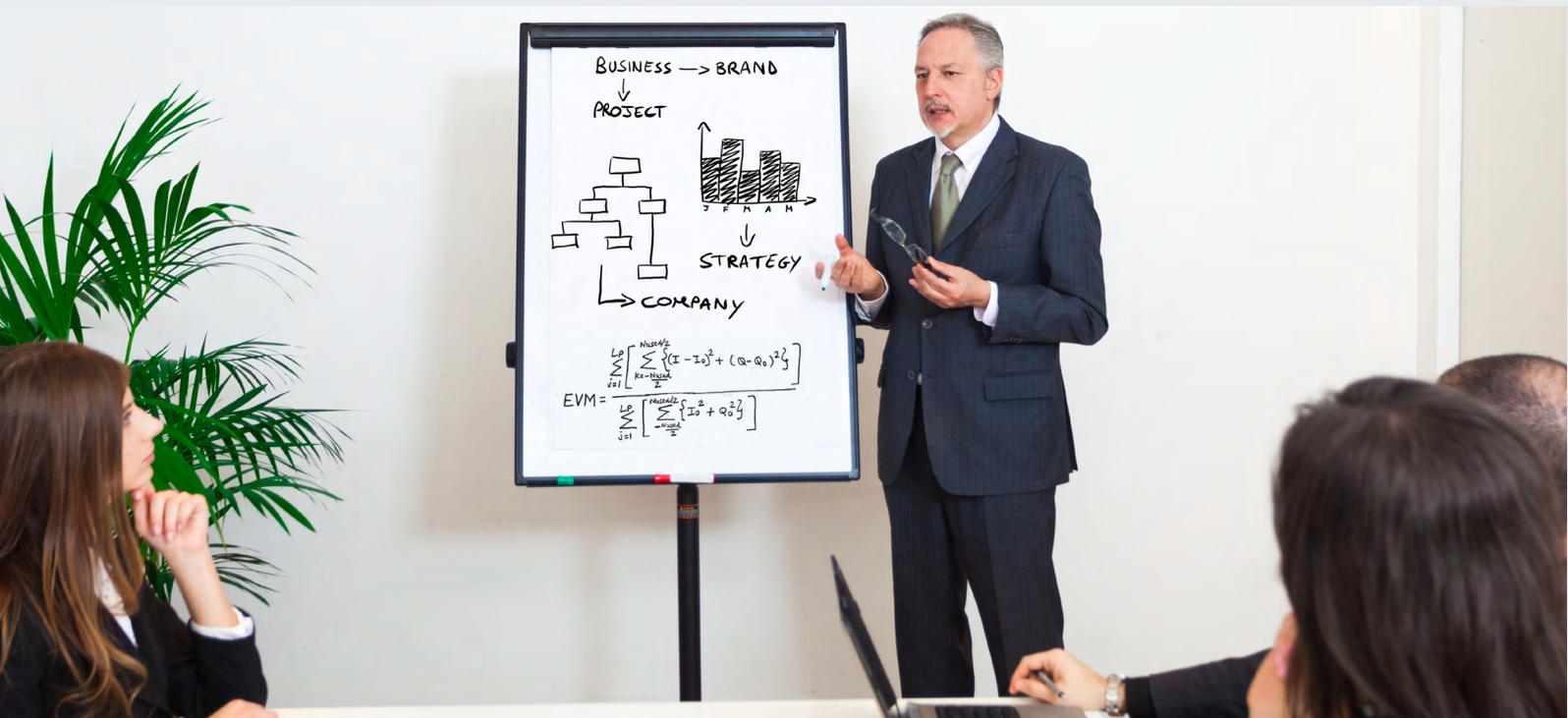
Prince 2 Practitioner Exam

It is a unique blended model of training with a mixture of Classroom Training and Online Training which helps participants look beyond the methodologies and concepts. This helps participants draw a road map to success.

After training 10,000+ professionals and reaching out more than 50 countries, these are the defined components which would assure you to get PRINCE2® certified.

- 4 days of Classroom Based Training
- One year of subscription to our online course content
- Audio and video content based on AXELOS
- Anytime, anywhere access
- 6 Mock Tests, 3 Case Studies
- Official PRINCE2® Manual from AXELOS
- Certificate from AXELOS
- Memory joggers for the last minute preparation in the form of 180+ flash cards
- PRINCE2 F&P Examination fee included
- Unmatched post program support with 30 day instructor helpline
- Section-wise practice tests
- Small Batch Size for increased individual interaction with the Instructor

TESTIMONIALS

"Excellent course, delivered by a knowledgeable trainer My goal in attending the course was to achieve the certifications for Prince2® for Foundation and Practitioner. The course materials were brought to life by an outstanding trainer, who taught in a very interactive fashion. I passed both exams with flying colours, so am delighted at the outcome."

- David Gilmore,Sydney

"Outstanding trainer, energy and enthusiasm the whole time. Great manners, very articulate, practical approach to PRINCE2®."

- Linda Broder,Edinburg

"I thought the course was extremely well delivered and have already recommended you guys to some friends that are thinking of studying for PRINCE2®."

- Scott Renton,Dublin

"Taught by an expert and delivered in a way that made the knowledge stick. An intensive week of learning that ensured I achieved a pass mark well above my expectations. Well done GreyCampus !"

- Gareth Thomas,London

"I would cheerfully recommend GreyCampus PRINCE2® course. It is very thorough and challenging, but if you're prepared to put the work in, you'll come away with some invaluable skills."

- Susan,Glasgow

ABOUT GREYCAMPUS

GreyCampus is a leading provider of training for professional certifications in the areas of project management (PMP®, PRINCE2®), IT service management (ITIL®) and quality management (Six Sigma). Our aim is to provide quality classroom and online training enabling professionals to achieve their career enhancement goals. GreyCampus has trained more than 10,000 professionals across 50 countries in the last twelve months. GreyCampus is a Registered Education Provider for PMI®, USA and an accredited training organization for PRINCE2® and ITIL® by PEOPLECERT.

TRAINED OVER 10,000 PROFESSIONALS

REACH ACROSS 50+ COUNTRIES

EXAM PASS RATE OF OVER 97 %

COURSES ACCREDITED BY LEADING GLOBAL BODIES

ACCREDITATIONS & ASSOCIATIONS

PMI Registered Education Provider — Project Management Institute
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PRINCE2® TRAINING ORGANIZATION ACCREDITED BY PEOPLECERT

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